



## GRITUNIC Maxim

📍 **Home** : str. 1 Mai, 30, 6202, or. Biruینța, Moldova

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**Date of birth**: 17/03/1989 **Nationality**: Moldovan

### ABOUT ME

With over a decade of experience under my belt, I've led all aspects of operations in manufacturing, spearheading major investment projects within the mining and manufacturing industries. Driven by a vision for growth, I've developed and implemented successful business strategies, fostering high-performing teams of over 100 members across various departments.

As a meticulous manager, I prioritize financial transparency, implementing strategies that optimized budgets across the entire company. My experience extends to overseeing and managing large-scale investment projects, ensuring they deliver maximum returns. This efficiency-driven approach extends beyond financials, as I've also spearheaded operational excellence projects, resulting in significant cost reductions and increased productivity.

Furthermore, my experience transcends borders, having built strong working relationships with companies in Europe, China, and post-Soviet countries. My diverse background translates into a deep understanding of different regulations, cultures, and business practices, allowing me to navigate complex international endeavors with ease. My expertise extends beyond operations management, encompassing a comprehensive understanding of accounting, finance, risk management, and legal matters. This multi-faceted skillset equips me to tackle diverse challenges head-on, making informed decisions based on a holistic perspective.

### WORK EXPERIENCE

[ 27/11/2023 – Current ]

#### Mayor of Biruinta City

**Biruinta City Hall** | [www.biruinta.md](http://www.biruinta.md)

**City**: Biruinta | **Country**: Moldova | **Email address**: [primaria.biruinta@apl.gov.md](mailto:primaria.biruinta@apl.gov.md)

#### Leadership & Representation:

- Set strategic vision, represent city, preside over council, deliver speeches, advocate for city needs.

#### Policy & Legislation:

- Develop & propose legislation, review & approve/veto council decisions, sign executive orders, manage budget, stay informed.

#### Management & Administration:

- Oversee departments, appoint personnel, monitor performance, manage budget, negotiate contracts.

#### Community Engagement & Development:

- Hold public forums, work with community groups, promote economic development, oversee infrastructure, address public safety.

[ 31/05/2018 – 27/12/2023 ]

#### Member of Administration Council

**J.S.C. "Cariera de granit și pietriș din Soroca"** | [www.cariera-cosauti.md](http://www.cariera-cosauti.md)

**Address**: str. Cosăuți, 4, 3005, Soroca, Moldova | **Email address**: [info@cariera-cosauti.md](mailto:info@cariera-cosauti.md) | **Name of unit or department**: Administrația | **Business or sector**: Mining and quarrying

- Process management administrators
- Evaluation of company administration

- Elaboration of enterprise development strategies
- Risk assessment
- Internal audit of the company
- Development of internal industrial security strategy

[ 30/06/2020 – 27/12/2023 ] **Technical and operations director**

**GRANIT UNIC**

**City:** Biruinta

- Coordination of the technological process
- Elaboration of the Technological Regulation and the evidence of conformity of the technological requirements
- Management of the quality assurance process in the production activity, according to existing procedures and standards
- Developing the draft investment plan in accordance with the existing approved budget, in order to improve the occupancy of existing production capacities and to create new capacities

[ 30/06/2012 – 30/12/2017 ] **Commercial director**

**S.R.L. "GHIPS-BIRUINȚA"** [www.gips.md](http://www.gips.md)

**Address:** str. Industrială,, 15, 6202, Bliruința, Moldova | **Email address:** [office@gips.md](mailto:office@gips.md)  
 | **Name of unit or department:** Comercial | **Business or sector:** Manufacturing

- Development of the sales and procurement plan
- Managing sales and procurement processes
- Development of the vendor selection process
- Managing risk management
- Management of after-sales service and warranty
- Participation in the development of production technologies
- Participation in decision-making
- Carrying out training for marketing and sales staff

[ 31/08/2017 – 27/12/2023 ] **Administrator**

**S.R.L. "VISMUT LUX"** [www.vismut-lux.srl](http://www.vismut-lux.srl)

**Address:** str. 1 Mai, 30, 6202, Biruința, Moldova | **Email address:** [office@vismut-lux.srl](mailto:office@vismut-lux.srl)  
 | **Name of unit or department:** Administrația | **Business or sector:** Manufacturing

- Management of affections
- HR relations
- Elaboration of the enterprise development strategy
- Managing commercial and accounting processes
- Management of technological and technical processes
- External trade relations

**EDUCATION AND TRAINING**

[ 31/08/2013 – 30/06/2017 ] **Licence Electrical Engineering**

**Technical University of Moldova, Energetical Faculty** [www.utm.md](http://www.utm.md)

**Address:** str. 31 August 1989, 2004, Chișinău, Moldova |

[ 31/08/2017 – 14/07/2019 ] **Master degree in Technical Science**

**Technical University of Moldova, Energetical Faculty** [www.utm.md](http://www.utm.md)

**Address:** Bd. Ștefan cel Mare, 168, 2004, Chișinău, Moldova |

[ 14/09/2017 – 19/07/2019 ] **Master degree Electrical Engineering**

**Ștefan cel Mare University, Suceava, Romania** [fiesc.usv.ro](http://fiesc.usv.ro)

**Address:** Str. Universitatii, 13, 720229, Suceava, Romania |

**LANGUAGE SKILLS**

**Mother tongue(s):** Russian , Romanian

### Other language(s):

#### English

LISTENING C2 READING C2 WRITING C1

SPOKEN PRODUCTION B2 SPOKEN INTERACTION B2

#### German

LISTENING B1 READING C2 WRITING B1

SPOKEN PRODUCTION A2 SPOKEN INTERACTION A2

#### Ukrainian

LISTENING C2 READING C1 WRITING A2

SPOKEN PRODUCTION A2 SPOKEN INTERACTION A2

*Levels: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2: Proficient user*

## DIGITAL SKILLS

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### My Digital Skills

Navigare Internet | Social Media | Utilizare buna a programelor de comunicare(mail messenger skype) | Microsoft Office | AutoCAD 2021 | PLC Programming | EvoLux | 1C

## SOCIAL AND POLITICAL ACTIVITIES

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[ 23/03/2021 – Current ]

**"IMPREUNA PENTRU VIITOR" NGO** BIRUINTA, Republic of Moldova

- President and Founder of the NGO.
- Local, regional and national projects implementation
- Voluntary activity

## PUBLICATIONS

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[ 2017 ]

**Pre-feasability study of a windpark in Trifanesti village**