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MAX OLIVERAS ALONSO

About Me

Currently studying a MSc in Urban Planning, with more than one year experience in a Political Foundation, Administration & Office and Outreach in the Green Family. Graduated BA in Political Science at Pompeu Fabra University in Barcelona with a Thesis on Catagorisation of interest groups in urban planning policy. Strongly interested in Green Politics, the world of the EU policymaking and curious to increase my skills and knowledge on this sectors.

Digital skills

- Digital Project Management: Monday.com
- Administration: LastPass, WordPress, Adobe Package, ZapFloor, Office 350
- Finance: Admisol, Stripe, Salesforce
- Survey Programs: Microsoft Forms, Monday.com Forms
- Video Conferencing: Zoom, Teams, Skype
- Social Media: Instagram, X, Facebook, LinkedIn
- Design: Canva Pro, Miro
- CRM: Hubspot

Language skills

Catalan: Native
Spanish: Native
English: Advanced (C1-Toefl)
French: Advanced

Volunteering

Joves Ecosocialistes (2019 - current)

- Coordinator of Ecology network (2020-2023)
- Organisation of Ende Gelände trip, events and moderation of debates.
- Participation in Catalan National Youth Council General Assemblies, negotiation of resolutions and amendments.
- 2023 European Green Activist Training (GEF)
- 2025 Green House Activist Training (GEF)

End Fossil BCN (Climate association that fought for the end of the commercial relations between universities and oil companies) (2022):

- Responsible for Institutional Relations: organisation of meetings with political parties and Members of the Catalan Parliament

High School Student Council President (2018 - 2020)

Work Experience

Stakeholders Engagement & Outreach Intern
03/25 - current

Greens/EFA Group in the European Parliament (Brussels, Belgium)

- **Outreach:** Maintained fluent relations with different members of the Green Family (GEF, FYEG, HBS and EGP). Supported relations with national Green actors, including MPs, party leaders and Green parties. Managed and updated the Group's stakeholder contact database in HubSpot. Represented the Group at various events, including the European Commission's EU Green Week and the European Green Academy. Coordinated mailing campaigns targeting MEPs and stakeholders.
- **Part of the following project teams:** Provided logistical support for the Remade in Europe event. Preparation of the FYEG workshops on housing & social justice. Assisted in organising street actions, including a PFAS campaign with MEP Majdouline Sbai's office in Brussels city centre and a housing street action in Madrid. Supported the preparation and coordination of the European Parliament Open Days, including merchandising and stand management.
- **Parliamentary work:** Prepared analyses and debriefings of plenary votes. Drafted and produced the Group Digest for policymakers. Chanelling out all the plenary work to Stakeholders (Trade Unions, NGOs and membership)

Administration & Office Intern
03/25 - 03/26

Green European Foundation (Brussels, Belgium)

- **Administration & Finance:** Administrative and financial support across the organisation, including expense verification, audit support, and reporting for the European Parliament (DG FINS). Liaising with institutional services, suppliers, banks, insurance brokers and service providers in English, French, and Spanish. Providing direct support to the Director, and managing subscriber relations for the Green European Journal.
- **Office Management:** Coordinating internal and external meetings, including logistics, agenda preparation, and minute-taking. Coordinating IT support, staff travel, and training activities.
- **Events Coordination:** Supporting the organisation of events and participant reimbursements. Coordinating logistics, venues and voting procedures for two annual General Assemblies involving 30 national member organisations. Providing on-site logistical support for the Greenhouse activist training in Latvia.

Scholarship Program Intern
02/24 – 07/24

ESADE (Barcelona, Spain)

- **Applications:** Reviewing of student applications for the University Scholarship. Verification of applicants' salaries, budgets, tax declarations, and assets. Monitoring and requesting the required documentation for new applications and renewals. Selection of applications that meet the requirements for monthly Scholarship Committee meetings.
- **Office:** Organising Staff Meetings (around 10) by preparing of meeting rooms, agenda and minutes. Constant communication with all university stakeholders (teachers, students, staff, and families).

Journalist
01/24 - 05/24

Diari de Barcelona (Barcelona, Spain)

- **Coverage of the 2024 Catalan Parliamentary Elections:** Supported press conferences and coordinated interviews as part of the journalistic team.
- **Reporting:** Produced journalistic reports on environmental issues, welfare policies, and political institutions.

Education

BSc Political Science and Public Administration
9/20 - 07/24

Pompeu Fabra University (Barcelona)

- **Thesis:** Superblock Barcelona, categorisation of the interests groups (Green Urban planning)
- Studies in European Institutions and Stakeholders, Administration Law
- European Policy and Political Communication.
- Quantitative and Qualitative Methodology (RStudio, Stata, SPSS)

International Relations and Political Science - Interantional Exchange
8/23 - 01/24

Centre for Economic Research and Teaching (CIDE) - Ciudad de México

- Studies in migratory flows in El Darién and the Mexican-USA Border